



# SARGENT CENTRAL PUBLIC SCHOOL

## BUILDING USAGE CONTRACT

**CONTRACT:**

Sargent Central Public School District is insured through the North Dakota Insurance Reserve Fund. They request a hold-harmless clause or a certificate of insurance to be filed with the school at least 48 hours prior to the event/activity.

The Sargent Central Public School District School Board Policy prohibits the use of alcohol or tobacco on the premises. The Lessee is responsible for enforcing School Board Policy. Any violations of the agreement by the Lessee will result in further use of the facility being denied.

Lessee must provide proof of liability of insurance or submit a completed Building Usage Waiver of Liability, Indemnification, and Medical Release form as found on the school's website and will be responsible for all damages.

**This Contract for use of the Sargent Central Public School District Facilities:**

- Food Service Kitchen (Food Preparation)
- Gymnasium (Main Facility)
- Classrooms
- Dining Room Area
- Activity Center
- Other

Name of Lessee: \_\_\_\_\_

Name of Organization (SAID): \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Use: \_\_\_\_\_ Time Needed: \_\_\_\_\_

Purpose: \_\_\_\_\_

Special provisions requested by Lessee (set up) \_\_\_\_\_

Special equipment needed \_\_\_\_\_

**CONSENT:**

**I the undersigned participant affirm Sargent Central School will not be responsible for any incidence(s) that may occur while SAID organization/name is using the facility. SAID organization/name will furnish a copy of their insurance policy or complete a Building Usage Waiver of Liability, Indemnification, and Medical Release 48 hours prior to the scheduled event.**

\_\_\_\_\_  
Superintendent Signature & Date

\_\_\_\_\_  
Lessee Signature & Date

\_\_\_\_\_  
Superintendent Printed Name

\_\_\_\_\_  
Lessee Printed Name