

District Obligations

SC School District must:

- Designate and train personnel to safely store and dispense medications
- Check information forms for completeness and accuracy
- Safely store and dispense medications
- Keep accurate records
- Work with administration to properly destroy outdated medications not picked up after parents have been notified

The SC School District reserves the right:

- to refuse dispensing any medications when a parent/guardian asks the school to dispense medications in an unsafe manner.
- to contact medical professional if there is suspicion instructions provided by the parent/guardian may be inaccurate. Confidentiality will be preserved in such instances.

575 5th St SW
Forman, ND 58032

Self Administration/Asthma

All medication must be registered and kept in the school office except for the following:

- Cough drops (students cannot share)
- Inhalers needed for emergency purposes
- Epipens needed for emergency purposes
- Nebulizers needed for emergency purposes

A parent/guardian must fill out and submit the form "Request to Administer Medication at School" for student self-administration of medication.

Other

Parents/guardians should work with coaches and advisors to ensure the safety of their children on trips. Coaches and advisors may not have received the required training and will not be held liable for mistakes resulting from good faith efforts.

701-724-3205

Sargent Central Public School Medication Administration



State law and recommendations from the North Dakota School Boards Association have made changes to the way medications for students are handled at Sargent Central Public School.

www.sargentcentral.org

New Procedures

The following changes have gone into effect.

- The waiver many parents signed at registration will no longer be in effect and no medications will be provided by the district. All medications must be provided by the parents/guardians.
- Medications should be delivered to the school office by a parent/guardian. The student may bring the medication to the office as long as the parent/guardian has called in advance. The parent/guardian must also have a completed authorization form which is available on the Sargent Central website.



701-724-3205

New Procedures continued...

- Medications must be in the original container and labeled with identifying information and instructions including:
 1. Student's name
 2. Date of birth
 3. Dosage information
 4. Administration instructions
 5. Storage instructions

It is recommended the first dose of any medication be administered at home

A new form must be submitted for each medication



www.sargentcentral.org



ND Century Code References

NDCC 15.1-19-23
NDCC 15.1-19-16

The North Dakota School Boards Association has used these legal references to develop a policy and procedures to enhance the safe distribution of medications in schools. Even cough drops can present health dangers. Allergies and the possibility of medications being incompatible present additional dangers.

Any questions, contact the school